



# **Lingayas Institute of Management and Technology**

(Approved by A I C T E - New Delhi & Affiliated to J N T University Kakinada)  
Madalavarigudem, Vijayawada.

## **Role of the R&C in IV year B Tech Project work and Long-term internship**

**As per the hierarchical directions, the R&C is permitted to perform the following:**

1. List the current trending project domain areas or areas of interest or specializations taking the inputs from respective departmental faculty members. Disseminating the same to the department faculty prior to displaying the same to the students
2. Make the students aware of IV years project work among the students beforehand to percolate the necessity of project work, maintain the project diary and publication.
3. Formulating the project teams taking the department inputs, however, the final call shall be taken care of by the department.
4. Project Management Schedule for Title selection, Literature Review, Methodology, Implementation, Results and Publication.
5. Project assessment schedule: timely review on the status of the project work and long-term internship (Zeroth Review, Review 1, Review 2, etc.)
6. Project review committee formation (a panel comprising of HoD, a senior faculty, concerned project guide and R&C faculty, if any)
7. Rubrics for Project work assessment (parameter based evaluation in line with CO-PO)
8. Guidelines and format for documentation (for commonality)
9. Guidance on the process for preparation of project documentation
10. Guidance on the process for preparation of long-term internship report
11. Guidance on the process for preparation of manuscript for journal publication
12. Mock and final Viva - Voce preparation